

Bamford Community Society

Declaration of Director's Interests

Name (please print): _____ .

Details Of Interest Declared <i>(Please write none if applicable)</i>	Any Other Comments

I confirm that the information provided is a full, accurate and complete list of all my interests that require declaration to the Bamford Community Society. I acknowledge that any changes in these declarations must be notified to the chair of the Board as soon as they occur. I will provide the BCS with further details of any declarations if required.

I am also aware that any hospitality, over the value of £25, received or offered in my role as Director of the BCS must be notified to the chair of the Board as soon as possible.

Signature: _____ **Date:** _____ .

Prior to completion, please ensure that you read the guidance to accompany the Declaration of Interests form.

All Directors are responsible for ensuring that any changes to interests are declared within one month of becoming aware of them.

Guidance notes to accompany Declaration of Director's Interests

Directors of the Bamford Community Society (BCS) are required to declare any interests which may, directly or indirectly, give rise to an actual, or potential, conflict of interest or duty. The purpose of this is to ensure that the BCS is aware of any potential conflict of interest within the board. This may include:

- Consultancy work or direct employment with an organisation which may be in a position to supply goods or services to the BCS
- Self-employment, including private practice, in a capacity which might be in a position to supply goods or services to the BCS
- Financial interests:
 - Where a Director of the BCS is also a Director, shareholder, employee or partner of an entity which has an interest in bidding for a contract for services which the BCS is tendering for or is putting out to tender.
 - Where a Director of the BCS is also a Director or partner in one or more potential providers of services to the BCS.
 - Where a Director of the BCS holds a contract with, or is a director, shareholder or employee of, a company or party to a partnership which holds a contract with the BCS.
- Decisions affecting individuals – fellowships/trusteeships and memberships of voluntary bodies in fields associated with the business of the BCS.
- Any of the above circumstances that apply to a spouse, child, sibling, or other close relative.

Any doubts about the relevance of an interest should be discussed with the Chair of the Board.

A register regarding all declarations will be kept, and an annual review of the register will take place, incorporating any changes.